



REPORT OF THE TRAINING SEMINAR ON THE AACB WEBSITE

(Dakar, October 24 - 25, 2005)

I. INTRODUCTION

The training seminar of website Administrators of the Association of African Central Banks (AACB) was held on October 24-25, 2005 in Dakar, Senegal. Its objective was to familiarise the participants with the main features of the site, notably through practical sessions. The seminar also discussed the ways and means to improve the features of the website.

II. ATTENDANCE

The following Central Banks participated in the seminar:

1. Banque d'Algérie
2. Banque Centrale des Etats de l'Afrique de l'Ouest (BCEAO)
3. Banque des Etats de l'Afrique Centrale (BEAC)
4. Bank of Botswana
5. Central Bank of The Gambia
6. Bank of Ghana
7. Banque Centrale de la République de Guinée
8. Central Bank of Kenya
9. Central Bank of Lesotho
10. Central Bank of Liberia
11. Central Bank of Libya
12. Banque Centrale de Madagascar
13. Banque Centrale de Mauritanie
14. Central Bank of Nigeria
15. South African Reserve Bank
16. Bank of Sierra Leone
17. Bank of Sudan
18. Central Bank of Swaziland
19. Bank of Tanzania
20. Bank of Zambia

The AACB Secretariat and "GENESIS Ingénierie" company¹ also participated in the seminar.

The list of participants is attached to the report as Annex 1.

The representatives of Banco Central de São Tome e Principe arrived two days later after the closing of the seminar, had training sessions with the AACB Secretariat on the site.

Due to circumstances beyond their control, the following Central Banks did not attend the seminar despite the confirmation of their participation:

1. Banque de la République du Burundi
2. Bank of Uganda

Apologies were received from the following Central Banks:

1. Nacional Banco de Angola
2. Banque Centrale du Congo
3. Banco de Moçambique
4. Banque Nationale du Rwanda
5. Central Bank of Seychelles
6. Bank of Namibia

The list of the Central banks which did not participate in the training seminar is attached to this report as Annex 2.

III. OPENING SESSION

The meeting was chaired by the Representative of Bank of Ghana whose Governor is the current Chairperson of the AACB.

In his address, the Executive Secretary of the Association welcomed the participants. He, then, noted the high participation of member Central Banks in the seminar approved by the Assembly of Governors at its last meeting in Accra, Ghana. He invited participants to have a fruitful session and hoped that all member Central Banks will soon post information on the site. Finally, the Executive Secretary wished that information already posted on the site will be improved after the seminar, and follow format approved by the Assembly of Governors.

The Chairperson of the seminar congratulated local administrators newly appointed by their respective Central Banks and expressed words of gratitude to all participants for their efforts in attending this seminar. He, then, gave the historical background of the AACB Website and recall its objective which aims at serving as a data base for statistical and descriptive information of member Central Banks and allow a synergy among AACB sub-regions.

¹ AACB website project manager

IV. DRAFT AGENDA

The participants adopted the agenda as amended:

A. OPENING SESSION

- Welcoming address by the Executive Secretary of the AACB
- Opening remarks by the Representative of Bank of Ghana, Chairperson of the seminar

B. ADOPTION OF THE AGENDA

- Presentation of the AACB Website and the window for local Administrators
- Practical sessions
- Discussions and adoption of the report

C. CLOSING SESSION

V. CONSIDERATION OF AGENDA ITEMS

The seminar considered the following issues:

a) Presentation of the AACB Website and the window for local Administrators

The company "GENESIS Ingénierie" made a presentation of the AACB Website and the window for local Administrators. In this regard, the following points were highlighted (See reference document for the AACB website administration):

- Policy of validation of the articles;
- Procedures on the formatting of the online articles;
- Difference between the various status of articles;
- Layout of articles of the website;
- Procedures for the uploading of files on the website;
- Insertion and modification of images;
- Exchange of messages between Administrators of the site without going through e-mails
- Designing of tables.

b) Practical sessions

The practical sessions were illustrated by the following:

- Presentation of information posted on the website by Bank of Sierra Leone, BEAC, BCEAO, Bank of Uganda, the AACB Secretariat and Banque d'Algérie;
- Update of pictures of some AACB Bureau members;
- Uploading of data brought by some Central Banks on various storage devices;
- Individual work done by participants under the supervision of the Consultant and the Webmaster.

c) Discussions and adoption of the report

- The meeting discussed the lack of access to the website during the past three months. The webmaster gave an appropriate explanation of the causes of the problem. In future, participants recommended that member Central Banks should immediately report to the Secretariat any failure to access the website. They also recommended that an additional person be attached to the webmaster.
- The meeting recommended that the website home page should include the name of the Association of African Central Banks.
- Participants have indicated that the webmaster should provide the local Administrators with a macro SPIP as soon as it is received from the Consultant.
- The meeting agreed that concerned Administrators should post on the site the latest information already in their possession not later than the end of November 2005.
- Participants congratulated the AACB Secretariat for the quality of arrangements made for the success of the seminar.

VI. ANY OTHER BUSINESS

There being no other business, the meeting was a closed at 19 h 00.

Done in Dakar on October 25th, 2005



George Oforu

Assistant Manager Website Systems Administration,
Bank of Ghana,
Chairperson of the training seminar.